



Meeting: **SCRUTINY COMMITTEE**  
Date: **TUESDAY 26 MARCH 2013**  
Time: **5.00PM**  
Venue: **COMMITTEE ROOM**  
To: **Councillors W Nichols (Chair), R Price (Vice Chair), I Chilvers, M Dyson, M Hobson, D Mackay, C Pearson, D Peart and R Sweeting.**

## Agenda

1. **Apologies for absence**
2. **Disclosures of Interest**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. **Minutes**

To confirm as a correct record the minutes of the proceedings of the meetings of the Scrutiny Committee held on 22 January 2013 (pages 1 to 7 attached).

4. **Chair's Address to the Scrutiny Committee**
5. **Call In**

**6. Nigel Adams MP**

(pages 8 to 9 attached).

**7. Work Programme 2013/14**

To consider items for the work programme for 2013/14 (pages 10 to 17 attached).

**Martin Connor  
Chief Executive**

<b>Dates of next meetings</b>
23 April 2013
21 May (provisional)

Enquiries relating to this agenda, please contact Palbinder Mann on:  
Tel: 01757 292207, Email: [pmann@selby.gov.uk](mailto:pmann@selby.gov.uk).

## Scrutiny Committee

- Venue: Committee Room
- Date: 22 January 2013
- Present: Councillors W Nichols (Chair), R Price (Vice Chair), I Chilvers, M Dyson, M Hobson, C Pearson, D Mackay and D Peart.
- Apologies for Absence: Councillors R Sweeting.
- Also Present: Councillor M Crane, Colin Moreton – Community Safety Partnership, Chief Inspector Mark Iveson – North Yorkshire Police and Jez Rushworth – North Yorkshire Fire Authority.
- Officers Present: Keith Dawson – Director of Community Services, Karen Iveson – Executive Director (s151), Richard Sunter – Lead Officer, Planning and Palbinder Mann - Democratic Services Officer.
- Press: None

### **31. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **32. MINUTES**

#### **RESOLVED:**

- i) **That the minutes of the Scrutiny Committee held on 23 October 2012 be APPROVED and that they are signed by the Chair.**

### **33. CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE**

The Chair informed the Committee of an amendment to the running order of the agenda. The item on the Crime and Disorder Review would be taken first and the North Yorkshire Fire and Rescue item would be taken second. The Chair also informed the Committee that the item on Health Service provision

would be deferred as the Yorkshire Ambulance Service had stated they were the subject of Care Quality Commission inspection. The Ambulance Service had stated they would attend if a deferral was not possible however the Chair informed the Committee that it was thought best to defer the item.

#### **34. CALL IN**

No items had been called in.

#### **35. CRIME AND DISORDER REVIEW**

Chief Inspector Mark Iveson from North Yorkshire Police and Colin Moreton from the Community Safety Partnership were present to discuss the latest position with regard to crime in the district.

Chief Inspector Iveson referred to data which had been included with the agenda and explained that the data was measured between 1 April to 31 March. The Committee were informed that crime was down 5.2% overall which essentially meant 150 less reports of crime from last year. Chief Inspector Iveson reported on the following key areas:

**Burglary in a dwelling** - With regard to helping victims of burglary, the Committee were informed that a handyman scheme had been funded which provided victims with equipment to prevent further burglary incidents. There was also work being done to educate people on preventing burglary.

**Other Burglary** - The Committee were informed the Committee on an initiative call 'Sheduction' which had helped prevent burglaries to non dwellings.

**ASB/Drug Offences** - It was reported that overall incidents of anti social behaviour and drug offences had fallen.

**Domestic Violence** - The Committee were informed that domestic violence remained a concern with the data 1% higher than last year. Chief Inspector Iveson stated that it was important to address the causes of domestic violence and there was an initiative where in cases of domestic violence, the partner was removed from the property and work was done to improve their behaviour.

The Committee were also informed that the Selby North area had the highest levels of domestic violence and that the Police were working with partners to take a holistic approach to the issue within the ward. This meant looking at asking the community what would lead to an improvement in their life.

**Theft from Motor Vehicles** - It was reported that there were 13 more offences of thefts from motor vehicles compared to last year. It was explained that this was due in part to a spate of catalytic converter thefts. Chief Inspector Iveson explained that an initiative had been launched to tackle this

type of theft however due to the valuation of metal prices, this type of theft was unlikely to go away.

There had also been a significant amount of number plate thefts and an increase in taking off without payments. The Committee was informed that there was equipment which could be bought to make it difficult to steal the number plate.

It was queried whether it was possible to identify the ethnicity of domestic violence victims. Chief Inspector Iveson stated that data could possibly be broken down to do this. It was also possible that some issues were not to do with the Police however and involved other agencies such as Adult Social Care.

In response to a query concerning partnership work between other forces, Chief Inspector Iveson stated that work was done in partnership as similar crimes were committed in other areas as well.

It was queried whether shops were identified of potential shoplifters. Chief Inspector Iveson stated that images of people who had committed offences were passed onto shops and work was done with shops to tackle offenders. The Committee were also informed that every two months, meetings with shop owners were held to discuss what they could or could not do when faced with shoplifters.

A query was raised concerning how the financial cutbacks would affect the Police. Chief Inspector Iveson stated that the previous Chief Constable of North Yorkshire Police had left the force in a stable financial situation. The Committee were informed that two Contact Centres had been merged into one which had produced some savings. With regard to the frontline, it was stated the force were in the position they needed to be. Chief Inspector Iveson explained that some officers who retired would be replaced however there should not be too much difference noticed as the force were on top of crime and the cutbacks should not place too much pressure on them.

A question was raised with regard to the opening of nine centres for reporting hate crime. Chief Inspector Iveson explained that this would give people a chance to come forward in confidence if they were a victim of hate crime.

**RESOLVED:**

- i) That the Committee receive and note the report.**

**36. NORTH YORKSHIRE FIRE AND RESCUE SERVICE**

Jez Rushworth from North Yorkshire Fire and Rescue Service was present to provide an update on the position of North Yorkshire Fire and Rescue Service within the district.

Mr Rushworth explained that there were three strands to the work of the Fire Service. These were:

### Fire Safety Audits

It was explained that there were two different types of audit and data was presented in the report which displayed the performance of the audits. Mr Rushworth explained the audit was a risk based assessment and if a risk to life was identified, this would be followed more closely. The Committee was informed that close work was done with the Police and the UK Border Agency on issues.

### Fire Prevention Activities

Mr Rushworth explained that there was now a more qualitative approach with regard to home fire checks. This was due to installing specialist equipment and there had also been a lot of training around this. Due to this, there had been a reduction in community safety activity however the performance of the district was holding up well.

### Emergency response

The Committee were informed that the average time taken from answering a call to the creation of a fire call and mobilisation of appliances was 1 minute 46 seconds.

Mr Rushworth explained that the regional control centre had been cancelled and it had been agreed to install a new mobile system. The Committee were informed that one of the benefits of the system was that better data about call handling was received. The system also allowed mobilisation of the nearest fire engine to the incident. It was explained that the new system was due to go live in April 2013.

The Committee were informed that the average time taken from the time of mobilisation to the time of arrival was 6 minutes 34 seconds. Mr Rushworth explained that in some instances, repeat calls were received about car fires and suspected malicious calls were challenged by control staff

In response to a query concerning the costs for the new system, Mr Rushworth stated that the proposed regional control centre would have cost more than four individual control centres and therefore the new system would be more cost effective. With regard to downsides of the new system, Mr Rushworth stated that a better evaluation of this would be achieved when the system went live.

### **RESOLVED:**

- i) **That the Committee receive and note the report.**

**37. ACCESS SELBY 2<sup>ND</sup> INTERIM KEY PERFORMANCE INDICATOR  
PROGRESS REPORT: APRIL 2012 TO SEPTEMBER 2012 AND  
SLA DEVELOPMENT PROGRESS REPORT**

Councillor M Crane, Leader of the Council and Keith Dawson, Director of Community Services presented the report which provided details of Access Selby key performance indicators following the second quarter of reporting for the financial year 2012/13

The Committee were informed that the data for this quarter was reported up to September 2012. There was currently one red indicator and four amber indicators.

In response to a query concerning customer service, the Leader of the Council stated that there was data which would be made available for Members concerning call stats identifying areas such as time taken to answer a call received.

A query was raised concerning indicator around satisfaction with the leisure service as people's comments recorded as 'no comment' may have been recorded as pleased with the service. The Director of Community Services stated that this survey had been conducted in March 2012. It was stated that dates should be included on the information stating when the consultation was undertaken.

A query was raised concerning which areas of Access Selby were there commercial development opportunities. The Director of Community Services stated that he would send a response to the Committee regarding this.

**RESOLVED:**

- i) That the Committee receive and note the report.**
- ii) That the accountable officers take the necessary action to ensure that performance indicators and projects under development achieve the targets set at the beginning of the financial year, as defined in the Service Level Agreement (SLA).**

**38. HEALTH SERVICE PROVISION – YORKSHIRE AMBULANCE  
SERVICE**

As mentioned in the Chair's address, this item was deferred until the Committee meeting in April 2013.

**RESOLVED:**

- i) That the item be deferred.**

### **39. ACCESS SELBY SERVICE PROVISION – DEVELOPMENT MANAGEMENT SERVICE**

The Lead Officer, Planning presented a report which detailed the work and performance of the Development Management Service.

The Lead Officer, Planning explained that the work of the service was outlined in the report and included working on a range of applications other than planning applications. These included, amongst other, Tree Preservation Orders Consents and Conservation Area Consents. There was also pre application advice provided by the service.

The Committee were referred to the information in the report outlining the number of applications. The Lead Officer, Planning reported that 70% of the applications were dealt with in time. It was explained that there had been problems at the beginning of the year when the National Planning Policy Framework (NPPF) had been implemented and this had implications for the Council's Core Strategy which had led to a backlog of applications being built up. In response to this, an action plan was implemented and an agreement was reached with Consultants, Capita Symonds who had assisted with the workload and this had worked well.

A query was raised with regard to whether planning advice was offered to residents. The Lead Officer, Planning stated that this was offered and that there was a duty Planning Officer based at the Access Selby Customer Contact Centre every Tuesday and Thursday. The Lead Officer, Planning explained that the service for pre application advice had to be weighed up with processing planning applications as the applicants had paid a fee. It was explained that different ways of providing advice were being considered and a possible consideration for the future was that the pre application advice would not be free.

#### **RESOLVED:**

- i) That the Committee receive and note the report.**

### **40. SCRUTINY DEVELOPMENT**

Karen Iveson, Executive Director (s151) presented a report which summarised the comments by the Scrutiny Committee members at the Scrutiny Development Workshop on Tuesday 23 October 2012.

An error was pointed out in the report as recommendation two should have stated "under 2.3 – 2.5" rather than "2.5.1".

A matrix outlining criteria with which the Scrutiny Committee could use to select topics for the work programme was circulated to the Committee. It was suggested that the matrix be including as a standing item on future agenda.



The Chair suggested that Executive Members could be programmed into the work programme to talk about decisions which were outlined in the Forward Plan and fell inside their portfolio. Issues such as areas of responsibility and how they were delivered could be discussed.

It was agreed that the next workshop would be held on 20 February 2013.

**RESOLVED:**

- i) That the Committee receive and note the report.**

**41. WORK PROGRAMME 2013/14**

It was agreed that if Members had any comments on the proposed work programme for 2013/14, they would email the Democratic Services Officer. It was also stated that the proposed work programme would come back to the Committee before it went to Council for approval.

**RESOLVED:**

- i) That the Members email the Democratic Services Officer with any comments they have on the work programme for 2013/14 and that the work programme come back before the Committee before being submitted to Council for approval.**

**42. SCRUTINY COMMITTEE WORK PROGRAMME**

The Scrutiny Committee were informed that it would be aimed for the officer from the Police and Crime Panel to attend the meeting in April to outline how the Panel worked and for the Police and Crime Commissioner to attend a future meeting.

**RESOLVED:**

- i) That the Committee receive and note the work programme and the above amendment be made.**

The meeting closed at 7:03pm



Report Reference Number: SC/12/23

Agenda Item No: 6

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**To:** Scrutiny Committee  
**Date:** 26 March 2013  
**Author:** Palbinder Mann, Democratic Service Officer  
**Lead Officer:** Karen Iveson, Executive Director (S151)

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**Title:** Scrutiny Committee meeting with Nigel Adams MP

**Summary:**

The Scrutiny Committee have invited the local MP, Nigel Adams to attend a Committee meeting to discuss the work he has done in the area and to answer any questions from Committee members.

**Recommendation:**

That the Committee view the work that Nigel Adams MP has done in the area and ask any relevant questions regarding issues of concern for Councillors and local residents.

**Reasons for recommendations**

The Committee ensures the contribution of Scrutiny is effective in supporting the local community.

**1. Introduction and background**

- 1.1 Selby District Councillors were given the opportunity to pose questions to Nigel Adams MP.
- 1.2 Questions submitted by Councillors in advance of the meeting are listed in Appendix A. Councillors will also have an opportunity to ask further questions at the meeting on issues of concern for them and local residents.

**Contact Officer:** *Palbinder Mann*  
*Democratic Services Officer*  
[pmann@selby.gov.uk](mailto:pmann@selby.gov.uk)  
*ex 2207*

- 1) What does Nigel think about the bedroom tax how does he feel about parents of children who are disabled and are now penalised by this tax?
- 2) What does Nigel think about the local impact of the Health Care "reforms" for example the impending closure of Selby war memorial, loss of services due to wrong commissioning at the south side etc.
- 3) Does Nigel support the new HS2 despite the minimum economic and the maximum ecological impact it will have on Selby District.
- 4) The recent death of a child from asthma in Selby District reflects overlong ambulance response times, how does Nigel expect the Government cuts to improve this and save lives. The benefit cuts will throw evermore people into poverty resulting in less local economic activity, does Nigel understand this concept and does he still support Government policy in this respect?
- 5) The European Union will institute a so called "Robin Hood tax" on financial transactions, does Nigel not think that this is a solution to the country's financial problems rather than penalising those not responsible for the banking crash?

**Report Reference Number: SC/12/24**

**Agenda Item No: 7**

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**To:** Scrutiny Committee  
**Date:** 26 March 2013  
**Author:** Palbinder Mann, Democratic Services Officer  
**Lead Officer:** Karen Iveson, Executive Director (S151)

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**Title:** Draft Scrutiny Committee Work Programme 2013/14

**Summary:** The report provides a draft work programme for Scrutiny Committee for the 2013/14 municipal year. The Committee is asked to provide its comments and approve the work programme.

**Recommendation:**

**That Councillors provide any comments and approve the work Programme for 2013/14.**

**Reasons for recommendation**

**That the Committee ensures the contribution of scrutiny is effective in support of service improvement and delivery against district wide and Council priorities.**

**1. Introduction and background**

- 1.1** The Constitution states that 'Overview and Scrutiny Committee must formulate a work programme setting out their planned work for the year ahead'. It also states that Scrutiny Committee must consult with the Executive, before presenting its Work Programme to Council. The Work Programme is scheduled for the Executive in April 2013 and then to be approved by Council in the same month.
- 1.2** This report provides the Scrutiny Committee with a draft Work Programme covering the period 2013/14 for approval (Appendix A). The selection criteria used to ensure items on the work programme are worthwhile is also attached (Appendix B).

**2. The Report**

- 2.1** Councillors are reminded that the role of Scrutiny Committee is to implement an annual work programme which effectively scrutinises the

- 2.2** The Work Programme deals with the four scheduled meetings of the committee. The provisional meetings scheduled will only be held should an item have been 'called in' or should the Committee decide there is an urgent issue which needs discussing. There is a fifth meeting scheduled, date to be confirmed, where the Local MP is invited to attend a question and answer session.
- 2.3** The Work Programme has been developed by officers to include areas of service delivery that councillors may wish to scrutinise. Performance information has been scheduled for each meeting along with the opportunity to examine a particular aspect of Access Selby Service Provision. There are also opportunities to discuss with partners the service they provide for the residents of Selby District.
- 2.4** A key aspect of the work programme is that it should be owned and developed by councillors. The ideas put forward by officers represent a suggested way forward, but it is important that the Committee give input to the work programme.
- 2.5** Councillors may wish to supplement the four meetings per year with an additional Task and Finish Group but will need to consider the resource implications associated with this.

### **3. Legal/Financial Controls and other Policy matters**

#### **3.1 Legal Issues**

There are no legal issues arising from the report

#### **3.2 Financial Issues**

There will be resource implications if the Committee decide to have extra Committee meetings or additional Task and Finish reviews. There may also be resource implications if the Committee decide to work jointly with other authorities.

### **4. Conclusion**

Scrutiny Committee considers the attached Work Programme for 2013/14 and finalises agreement of the topics to be discussed. The Work Programme will then be presented to the Executive at the beginning of April 2013 and then Full Council later on in that month.

### **5. Background Documents**

**Contact Officer:** *Palbinder Mann*  
*Democratic Services Officer*

[pmann@selby.gov.uk](mailto:pmann@selby.gov.uk)  
ex 2207

**Appendices:**

Appendix A – Draft Scrutiny Committee Work Programme 2013/14

Appendix B – Scrutiny Performance Selection Criteria



**Scrutiny Committee Work Programme 2013/14**

<b>Date of Meeting</b>	<b>Topic</b>	<b>Action Required</b>
<b>18 June 2013</b>	Time of Meetings	To consider and agree a start time for future meetings
	Year End Performance	To receive the Year End Performance Report
	Access Selby Service Provision – Benefits and Taxation	To scrutinise performance of the Benefits and Taxation service
	Minor Injuries Unit at Selby War Memorial Hospital	To receive the latest update concerning the hospital.
	National Non-Domestic Rates Task Group Update	Task Group update
	Call In	Provisional Item on the agenda
<b>24 September 2013</b>	1 <sup>st</sup> Quarter Corporate Plan Report	To review performance against the Corporate Plan – Leader of the Council in attendance.
	Waste Collection and Recycling Yearly Review – <b>INFORMATION PAPER ONLY</b>	To receive a written update on the 2 <sup>nd</sup> year Waste Collection Review of Service from Enterprise.
	Abbey Leisure Centre	To receive an update concerning the latest developments on Abbey Leisure Centre.
	Health	To scrutinise Health provision across the District.
	Access Selby Service Provision - Assets	To scrutinise performance of the Assets service
	Police and Crime Panel Update	To receive an update from the Police and Crime Panel on their work scrutinising the work of the Police and Crime Commissioner.
	Call In	Provisional Item on the agenda
<b>21 January 2014</b>	2 <sup>nd</sup> Quarter Corporate Plan Report	To review performance against the Corporate Plan – Leader of the Council in attendance.
	Transport Provision	To scrutinise the provision of transport across the District.

	Access Selby Service Provision - Enforcement	To scrutinise performance of the Enforcement service
	Call In	Provisional Item on the agenda
	Crime and Disorder Update	To review the levels of crime and disorder across Selby District – NYP and CSP representatives in attendance.
<b>Feb/March 2014</b>	Nigel Adams MP	To ask questions of the Selby and Ainsty MP regarding issues of concern for Councillors and local residents.
<b>22 April 2014</b>	3 <sup>rd</sup> Quarter Corporate Plan Report	To review performance against the Corporate Plan – Leader of the Council in attendance.
	Scrutiny Committee Work Programme 2014/15	To agree the Scrutiny Work Programme for 2014/15
	Scrutiny Annual Report 2013/14	To discuss the Scrutiny Annual Report for 2013/14
	Access Selby Service Provision – Customer Services	To scrutinise performance of the Customer Services.
	Police and Crime Commissioner (PCC) – North Yorkshire	To invite the PCC to give an update on their role and responsibilities
	Call In	Provisional Item on the agenda

- Please note that any items ‘called in’ will be considered at the next available meeting.
- Councillor Call for Action will also be considered at the next available meeting.



	Criteria	Is this the only body within the Council reviewing this item?	Does this topic have a potential impact on the majority of the residents in the Selby District?	Is this an issue to which the Scrutiny Committee can add value? e.g performance improvements, financial improvements	Can the topic be reviewed with existing resources?	Is the topic chosen in line with the Council's Corporate Plan and priorities?
<b>Topics</b>						
<i>Access Selby Service Provision – Benefits and Taxation</i>		Yes	Yes - impacts on people receiving Benefits in the district along with impact on all Council Tax payers.	Yes – scrutinise performance to identify areas for improvement – particularly given changes to national welfare benefits due from April 2013.	Yes	Yes – possible link to ‘A Stronger Council’
<i>Minor Injuries Unit at Selby War Memorial Hospital</i>		Yes, although issue being considered by NHS.	Yes - impact on all residents attending the Minor Injuries Unit.	Yes - representing residents’ views on proposed changes in service provision.	Yes, although officers from the NHS would have to be invited.	Yes – possible link to ‘Tackling the Tough Stuff’ ensuring all the district has the Council’s support.
<i>Quarterly Corporate Plan Performance Reports</i>		No, reports also go to the Executive	Yes, ensuring the Council performing effectively across its service areas will ensure an effective service is being provided to residents.	Yes, performance improvements	Yes	Yes, Corporate Plan performance report.
<i>Waste Collection and Recycling Yearly Report</i>		Yes	Yes, waste collection is an important service provided to all residents.	Yes, ensuring Enterprise provide an efficient service which is value for money.	Yes, inviting current Council officers	Yes – possible link to ‘A Stronger Council’
<i>Abbey Leisure Centre</i>		Decision made by the Executive.	Yes – ensuring there is a efficient Leisure Centre for all residents.	Yes - ensuring the rebuilding process is scrutinised to ensure value for money is obtained.	Yes although external officers from WCLT will have to be invited.	Yes – link to ‘Living Well’
<i>Health in the District</i>		Yes, although issue being considered by NHS.	Yes – health provision for all residents in the district.	Yes – representing residents’ views on access to adequate health care provision.	Yes, although officers from the NHS would have to be invited.	Yes – link to ‘Living Well’

<i>Access Selby Service Provision – Assets</i>	Yes	Yes indirectly - by ensuring the Council is achieving savings and efficiencies through the use of its assets.	Yes - by scrutinising financial and performance target setting and delivery and identifying areas for improvement.	Yes	Yes – possible link to ‘Being Switched On’
<i>Police and Crime Panel Update/Police and Crime Commissioner</i>	Yes	Yes, the Police and Crime Commissioner represents not only Selby residents but all of North Yorkshire	Yes ensuring that areas of concern or issues in Selby are brought to the attention of the Commissioner.	Yes although officers from the Commissioners office and those supporting the Panel will be invited.	Although no direct link, it is in the interests of the Council to ensure its residents are living within a safe environment.
<i>Transport Provision in the District</i>	Yes – possibly County Council for the whole County however no direct focus on the district.	Yes – transport important issue for everyone	Yes – by identifying areas of significant service gaps and supporting representations to NYCC/service providers.	Yes although officers from the County Council, bus services may be invited.	Yes – link to ‘Living Well’
<i>Access Selby Service Provision – Enforcement</i>	Yes	Yes – enforcement services linked to a variety of areas including planning, alcohol licences, taxis etc	Yes - by scrutinising financial and performance target setting and delivery and recommending prioritisation of resources where considered appropriate.	Yes	Yes – link to ‘A Stronger Council’
<i>Crime and Disorder Update</i>	Yes	Yes, all residents of Selby District.	Yes ensuring that areas of concern or issues in Selby are brought to the attention of the Police and that the Police are performing efficiently.	Yes although representatives from North Yorkshire Police will be invited.	Although no direct link, it is in the interests of the Council to ensure its residents are living within a safe environment.
<i>Nigel Adams MP</i>	Yes	Yes, all residents under the constituency of the MP.	Yes, evaluating the work of the MP and ensuring any issues and concerns affecting residents are brought to this attention allowing views to be represented at a national level.	Yes, no further resources other than the MP required.	Direct link with all Council priorities.

<i>Access Selby Service Provision – Customer Services</i>		Yes	Yes – ensuring all residents of the district receive excellent customer service from the Council.	Yes – by scrutinising the intelligence gained from customer feed back to inform service improvement.	Yes	Yes – link to ‘A Stronger Council’
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